



The Auslan Factory
Angela Linfitt
MA Sign Language Linguistics
MA Special Education – Deaf
Cert IV in Training and Assessment
Level 3 Classroom Teacher

Terms and Conditions

Appointment Fees

- Total Fees will be charged for any booking cancelled **two business days** prior to the appointment.
- Total Fees will be charged if a booking is cancelled due to participants failing to attend.
- 50% of fees will be charged for bookings cancelled **three business days** prior to the appointment.

Invoices

- An additional 10% fee will be charged for invoices not paid within two weeks of the invoice due date.
- Additional fees will incur weekly after an overdue invoice.

The Auslan Factory – Auslan Courses

- You can cancel your booking at any time by emailing theauslanfactory@gmail.com
- All Auslan courses are non-refundable.
- If you are feeling unwell, please notify us via SMS or Email.
- In the event of your teacher being a COVID close contact, it is possible that the class will change to online via Zoom. We will contact you via email if this happens.

The Auslan Factory – Author Visits

Bookings:

- All Author Visits include interpreter hire, preparation, resource, and travel fees.
- Additional fees may occur for regional and remote locations.

Cancellations:

- You can cancel your booking at any time by emailing theauslanfactory@gmail.com
- 100% of visit fees will be refunded if you cancel two weeks or more prior to your booking.
- 50% of visit fees will be refunded if you cancel less than two weeks prior to your booking.
- Total Fees will be charged for any booking cancelled **three business days** prior to the appointment.